



**Request for Statement of Interest and Qualifications
Use of Aircraft Hangar Facility
Crater Lake – Klamath Regional Airport
January 12, 2017**

The City of Klamath Falls / Crater Lake – Klamath Regional Airport wishes to enter into a “letter of intent to lease” for a new aircraft hangar facility expected to be available for occupancy in Summer 2018.

The facility will be located on the eastside of the airport (see location map) and will consist of:

- 30,000 sq. ft. fabric hangar (150’ X 200’)
- 200’ x 35’ (7,000 sq. ft.) access ramp to existing 160,000 sq. ft. aircraft apron
 - Up to Design Group IV aircraft on the ramp
- Utilities (gas, water, sewer, data/communications, and electrical)
- Inside Wash Rack
- Secure access via Brett Way
- Parking lot consisting of approx. 32 spaces
- Rent - \$10,000/mo. (negotiable - plus other typical airport fees; i.e., landing fees, fuel flowage fees, etc.)

All aviation related uses will be considered for the facility and additional site improvements (such as fuel tanks) if proposed by respondents.

Statements of interest and qualifications should include detailed information regarding the respondent’s interest; qualifications; current relevant experience with similar endeavors; and resumes of key personnel.

Selection criteria will be considered in the following order of importance:

1. Proposed use(s) and term.
2. Experience of respondent with similar businesses.
3. Business plan (i.e., subleasing, maintenance, storage, training, office, etc.)

Respondent submittals shall be brief and concise, containing no more than 15 pages of material. Submittals in excess of 15 pages shall be considered to be nonresponsive.

The City/Airport assumes no obligation in the solicitation of this general statement of interest and qualifications. The City reserves the right to accept or reject any or all statements of interest. All costs of responding to this solicitation shall be borne by the interested respondent. The City/Airport shall make such decisions that are, in its sole judgement, in the best interest of the City/Airport.

The City/Airport will evaluate all pertinent information and will select the firm with which it will work from those firms submitting statements. If a selection cannot be made on the basis of qualification statements alone, the most qualified firms may be contacted for additional information and, if warranted, detailed interviews will be conducted.

Upon acceptance of the best qualified firm based on the selection criteria outlined above, it is expected the City/Airport will enter into a “letter of intent to lease” followed by lease negotiations for a long term lease of the new hangar.

Questions regarding this request and the proposed project, activities and/or tasks should be directed to John Barsalou, Airport Director, (541) 883-5373 and/or jbarsalou@flykfalls.com.

Three copies of the Statement of Interest and Qualifications should be submitted no later than 5 p.m. (Pacific) on February 24, 2017 to:

Attn: SIQ – Aircraft Hangar Facility
Crater Lake – Klamath Regional Airport
6775 Arnold Avenue
Klamath Falls, OR 97603

